**BIOLOGICAL SCIENCES**

**GRADUATE DEADLINES**

**SUMMER 2024**

**MAY 31** Students who anticipate graduating this August need to submit an online Application for Degree (via myBama/Student Tab - <https://myBama.ua.edu>).

Doctoral students, please check with your department to ensure that a Plan of Study and candidacy have been submitted to the Graduate School. If your transcript does not reflect that you have been admitted to candidacy, contact your department to complete the Admission to Candidacy form. All forms can be found online at: <https://graduate.ua.edu/current-students/forms-students> or on the BSC homepage: bsc.ua.edu Click graduate tab and choose resources for current graduate students.

Deadline to apply for transfer credit and receive an official transcript showing credit earned at another accredited institution (applicable only to prospective August graduates).

**FINAL SEMESTER MINIMUM REGISTRATION CONCESSION\***

If you successfully upload your defended Thesis/Dissertation to ETD – ProQuest by the first date below

and have already met 599/699 minimum research hours required for your degree program, you are not

required to enroll in thesis/dissertation research hours in this final semester.

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| **DATES DOCTORAL MASTER** |
| **On or before May 6, 2024 0 Hours of 699 0 Hours of 599** |
| **May 7, 2024 and later 1 Hour of 699 1 Hour of 599** |

**\*\*\*This exception is only given if the student is registered for required 599/699 hours in the previous semester.**

**JUNE 28** Last day to upload a defended thesis or dissertation to the ProQuest\*website for Summer 2024 graduation. The uploaded thesis or dissertation must be in its final form and has been converted to a ProQuest format (e.g.PDF) and has received final approval from the committee chair to upload in that format.

The mandatory “Committee Acceptance Form for Electronic Thesis or Dissertation” (CAF) is initialed in the university’s DocuSign System. It must be completed and submitted by the student’s home department. Access and instructions are found under the Employee Tab on the department administrators myBama page. It is the student’s responsibility to ensure this is completed and submitted on time – please check with your department to see that the CAF is initiated and processed by the submission deadline. Your uploaded thesis or dissertation will not be reviewed until the CAF has been received in the Graduate School.

**JULY 19** Last day to report the results of final comprehensive examinations to the Graduate School for those students NOT writing a thesis or dissertation and who expect to graduate in August.

**AUGUST 3** COMMENCEMENT – Please visit the Commencement website for more information.