**BIOLOGICAL SCIENCES**

**GRADUATE DEADLINES**

**Spring 2019**

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| **January 16** | **Students who anticipate graduating this May will need to log**  **into MyBama (**[**http://mybama.ua.edu**](http://mybama.ua.edu)**) and submit an online Application**  **for Degree.** |
| **January 16** | **Review your transcript with your advisor/department for the Ph.D. candidacy requirement and ensure that all degree requirements**  **have been met. If your transcript does not reflect you have been admitted to candidacy, then go online to** [**http://graduate.ua.edu/academics/forms/index.html**](http://graduate.ua.edu/academics/forms/index.html) **and fill out the Admission to Candidacy form for submission to your department.** |
| **January 16** | **Last day to register or add a course for the Spring semester** |
| **January 18** | **Tentative final day for Graduate Assistants receiving UA health**  **insurance benefits to enroll at the Student Health Center for Spring 2019** |
| **February 6** | **Last day to remove a four-week incomplete grade.** |
| **March 5** | **Deadline to apply for transfer credit and receive an official**  **transcript showing credit earned at another accredited institution (applicable only to prospective May graduates).**  **NO EXPECTIONS!!!** |
| **March 8-15** | **Spring Break** |
| **March 22** | **Last day to submit thesis or dissertation at the ProQuest website.**  **The thesis or dissertation include changes suggested by the**  **committee at the final defense, has been carefully edited, has been converted to ProQuest-submittable format (e.g. PDF) and has**  **received final approval from advisor in that format. NO EXCEPTIONS!** |
| **March 27** | **Last day to drop a course** |
| **April 1-5** | **Honors Week (6th –Honors Day) Classes Dismissed** |
| **April 19** | **Last day to report the result of final comprehensive examinations to the Graduate School Office for those students NOT writing thesis or dissertation and who expect to graduate in May.** |
| **April 26** | **Classes End** |
| **April 29-May 3** | **Final Exams** |
| **May 3-4** | **Commencement (One ceremony Friday/two Saturday)** |

**If you are a Plan I (thesis) master’s candidate or a doctoral candidate, please go to** [**http://graduate.ua.edu**](http://graduate.ua.edu) **and click on “Electronic Thesis & Dissertations.” Follow the step-by-step instructions to submit your thesis/dissertation electronically and fill out the “Committee Acceptance Form for Electronic Thesis or Dissertation,” and please note that this form requires all original signatures.**